

Presbyterian Community Nursery School

150 Pittsburgh Ave

Massapequa, NY 11758

Telephone: (516) 541-0864 FAX: (516) 541-3368

TOT-TIME Registration Spring 2014

Dear Parents,

Thank you for your interest in the Presbyterian Community Nursery School's Tot-Time Program. This program is designed to help children learn to cooperate within a group setting. Teacher, child, and parent (or caregiver) share a special hour together participating in circle time, arts and crafts, free play, story time, music & movement activities, and group play.

An activity enjoyed by all children is snack, which will be provided by the school. Of course, you can always bring in a nutritious snack and juice to share with the class. Just let your teacher know in advance.

In order to participate in the Tot-Time Program, your child must be 18 months of age by January 1, 2014. Children must be accompanied by a parent or caregiver that is able to participate in the program's planned activities.

Important Information

- The Spring Tot-Time Program runs January – May for 16 or 18 sessions, beginning the week of January 6, 2014.
- Classes are held on Monday or Wednesday (depending on enrollment)
- Times available: 9:00-10:00; 10:15-11:15
- Registration fee of \$60.00 is non-refundable. **If your child is enrolled in the fall 2013 tot-time program, no registration fee is required.**
- Tuition Payment Schedule: January – May
Mondays: 16 sessions - \$218.00 or Wednesdays: 18 sessions - \$245.00
- Program payment is due by January 3rd. If payment is not made by the second class, a \$20.00 late fee will be added onto your tuition.
- Immunization Record must be submitted with Enrollment Form.

Please submit the following: Enrollment Form, a registration fee of \$60.00, your child's Immunization Record, and a self-addressed stamped envelope to the School Office by December 6, 2013.

Thank you for choosing our Tot-Time Program. We know you'll enjoy it!

Mary Dragonetti

Mary Dragonetti

Nursery School Director

Presbyterian Community Nursery School

TOT-TIME ENROLLMENT FORM SPRING 2014

Child's Name _____ Male ☐ Female ☐ Birthday _____

Parent's Names _____ Email _____

Address _____

Telephone # (home) _____ (cell) _____

Please indicate session preference by numbering your 1st or 2nd choice. You must choose two.

Opening a class will depend on the number of children enrolled.

DAY/TIME

Monday 9:00

Monday 10:15

DAY/TIME

Wednesday 9:00

Wednesday 10:15

Parent's Signature: _____ Date: _____

Registration fee \$60.00

Check # () Cash ()

Immunization attached ()

Transfers from Fall Tot-Time program do not need to pay an additional registration fee.

**PLEASE RETURN THIS FORM ALONG WITH A SELF-ADDRESSED, STAMPED ENVELOPE TO
SCHOOL OFFICE NO LATER THEN DECEMBER 6th.**