

# By-Laws

1. The duties of the President, Vice President, Secretary and Treasurer shall be such as usually appertain to these officers. They, with the Chairman of the House Committee, shall act as the Executive Committee. The President shall be ex-officio as member of the House Committee. The Secretary shall give to all members entitled to attend, at least two days notice of all regular meetings of the Club or Board of Governors. The Executive Committee shall exercise such powers as are vested in it by these By – Laws specifically and shall act on behalf of the Board of Governors during the interim periods between meetings of the Board.
2. Regular meetings of the Board shall be held on the fourth Monday evening of each month. Special meeting may be called at any time at the request of the President or any two members of the Board. The order of seniority for the Presiding Officer at any meeting of the Club or the Board of Governors and of the Executive Committee shall be in the following order: President, Vice President, Secretary, and Treasurer.

Six members of the Board shall constitute a quorum. At all meetings the order of business shall be:

- Reading of the minutes
- Report from the Treasurer
- Report of the Executive Committee and action of the Board
- Report of all other committees
- Old Business
- New Business

The regular order of business may be suspended at any meeting by a two-thirds vote.

3. The Executive Committee shall meet at such times as designated by the President or in his absence, any other officer.
4. On or before the annual meeting of the Club the President shall appoint a committee of the three members to audit the Treasurer's accounts. Such committee shall make a written report to the Board within 60 days of the meeting.
5. Sixty days prior to the annual meeting the President shall appoint a nominating committee of five persons, two be chosen from the Board of Governors, the other three from the regular members of the Club outside the Board of Governors. The Committee shall nominate Governors to take place of those retiring under the Constitution. The ticket prepared by the Nomination Committee shall be posted in a conspicuous place in the Clubhouse at least two weeks prior to the annual meeting and shall be the regular ticket at the ensuing election. This ticket, however, shall not prevent any member from making other nominations provided such nominations be duly posted in like manner.
6. The fiscal year of the Club shall end March 31<sup>st</sup> and the Treasurer's report at annual meeting shall be as of that date.

7. No person shall be extended the privilege of the club by a member as a visitor or guest more than twice in any one month or at the discretion of the Board of Governors. The member introducing such visitor or guest shall be responsible for the payment of all debts or liabilities to the Club that may be incurred by such person. The Executive Committee shall also have full and absolute power to refuse admission to, or to expel from the Club any guest or visitor who, it may consider undesirable, without giving any reason for so doing.
8. Any request for membership must be submitted in writing upon a form prescribed by the Board of Governors. Prospective members shall be admitted in strict conformity with and must abide by the requirements of the Constitution and By-Laws of this Club.
9. House bills shall be rendered monthly to members by the Treasurer with the first ten days of the succeeding month, such bills to be due by the end of such month. Any member failing to pay such bill within 30 days of the due date shall be in arrears and shall have his name and the amount of his indebtedness posted in a conspicuous place in the Clubhouse. If such arrears are not paid the Board of Governors shall have the right to take action against the members under Article XIV of the Constitution.

A) The Board of Governors shall prepare an operating budget and present same to the membership for its information by a date which shall not be later than the date of the Annual Meeting.

B) Effective July 1, 2017, the aggregate amount due from each Member for Membership Fee, Dues, Refreshment Fee, Construction and Maintenance Surcharges and Taxes shall be as follows:

House Dues*	\$ 531.18
Tennis Dues**	\$ 997.18
Young Professional	\$ 561.59

For new Members, in absence of any special promotion, there shall be a onetime Initiation fee as follow:

House Dues	\$ 210.00
Tennis Dues	\$ 365.00
Young Professional	\$ 105.00

The minimum event spending requirement per Member per Calendar Year for 2017 shall be as follows:

Young Professional	\$ 225.00
Single Member	\$ 175.00
Married Member	\$ 300.00

C) **QUALIFYING CHARGES** - Charges which are applied against the minimum, include social and other events expenses such as:

- Guest fees for tennis, bridge and entertainment activities;
- Dining related purchases, including the annual refreshment fee for beverage and doughnuts;
- Instruction fees for bridge lessons;
- Event charges for bridge and entertainment functions, including tennis round robins.

D) **INAPPLICABLE CHARGES** – Charges that are **NOT** applied against the minimum include:

- Dues and initiation fees;
- Construction and Maintenance surcharges;
- Sales Tax;
- Gratuities including contributions toward the employees annual bonuses;
- Purchase of equipment and clothing such as tennis balls and Casino shirts.
- Tennis Tournaments.

E) Dues are billed semiannually in March and September. Construction surcharges are billed annually in June. The minimum charge will be billed monthly as incurred with any shortfall for the calendar year billed in December.

10. Any member whose indebtedness exceeds the sum of three hundred fifty (\$350.00) dollars for a period of forty-five (45) days shall be notified in writing by the Casino that said member's name will be posted at the Club if payment is not made within (2) weeks. Posting of the delinquent member's name shall be prominently displayed at the Club. Said member's Club privileges shall also be immediately suspended upon the posting of his or her name. The suspension shall also apply to all members of his or her family who derive their privilege from the membership of the delinquent member. Application may be made to the Board of Governors based on economic hardship to work out a payment plan. Entering into a payment plan with any member shall be at the sole discretion of the board of Governors. Failure to pay indebtedness to the Club will result in the member's account being referred for collection.
11. No gambling shall be allowed on the premises of the Club.
12. In accordance with the provisions of the Club's liquor license, all members and /or guests are prohibited from consuming any alcoholic beverages on the premises of the Club which have not been purchased or furnished from the Club on that occasion.
13. The President, subject to the approval of the Board of Governors, shall appoint a Chairman of the House Committee and the chairmen of other committees. Subject to the Board of Governors, the House Committee shall be responsible for the Clubhouse and the Club's property. It may under suitable regulations to be prescribed from time to time lend or lease the hall for the use of those entitle to the privileges of the Club or to such other persons or organizations as may in its discretion not be detrimental to the best interests of the Club. Entertainment held under this By-Law may be by subscription or otherwise, as the House Committee may determine.

14. The Executive Committee, subject to the approval of the Board of Governors, shall employ and control all regular employees of the Club.
15. The various committees shall formulate and post such rules as may in their discretion be proper for the regulation of the activities under their supervision.
16. The Initiation Fee for regular members shall be determined by the Board of Governors.
17. No committee chairman may expend in excess of \$500.00 on any project without first having obtained competitive bids in writing and approval of the Board of Governors with the exception of the hiring of orchestras for social affairs and emergency conditions.
18. Any governor who misses three consecutive Board of Governors meeting without cause shall be asked to submit his resignation from the Board of Governors. The Secretary shall request such resignation automatically when such third consecutive absence occurs.
19. Election of officers shall be by secret ballot.
20. These By-Laws may be enlarged, amended or suspended by a two-thirds vote of the Board at any meeting.